

Sustainable Procurement/ Purchasing Policy

1. Introduction

1.1 Purpose and Scope

The purpose of this Sustainable Procurement Policy is to outline October 6 University's commitment to integrating economic, environmental, and social considerations into its procurement practices. This policy applies to all university departments and employees involved in purchasing activities and aims to promote sustainability, ethical sourcing, and environmental responsibility in all procurement processes.

1.2 Definition of Sustainable Procurement

Sustainable procurement refers to the process of making purchasing decisions that consider the broader impact on society and the environment. It involves sourcing products and services that minimize negative environmental and social effects, support local economies, and encourage sustainable practices throughout the supply chain.

2. Sustainable Procurement Principles

2.1 Compliance

October 6 University is dedicated to complying with all applicable laws, regulations, and ethical standards related to procurement and purchasing activities. In addition, the university encourages its suppliers and vendors to adhere to sustainable and responsible business practices.

2.2 Supplier Selection and Evaluation

During supplier selection, the university will assess and evaluate potential suppliers based on their environmental and social performance. Suppliers with established sustainable practices and certifications will be preferred. The university will also consider the supplier's commitment to

environmental conservation and social responsibility when awarding contracts.

2.3 Product and Service Requirements

The university will prioritize the procurement of products and services with reduced environmental impact. These considerations include energy efficiency, recycled content, biodegradability, non-toxic materials, and durability. Preference will be given to products and services that have recognized eco-labels and certifications.

2.4 Waste Reduction and Recycling

In line with its sustainability goals, October 6 University will actively encourage suppliers to minimize packaging materials, favoring options with minimal or recyclable packaging. The university will also promote and support recycling programs for various materials used within the institution.

3. Environmental Considerations

3.1 Energy and Water Efficiency

The university will strive to identify and purchase energy-efficient products and equipment, aiming to reduce energy consumption and greenhouse gas emissions. Water-efficient technologies and practices will be encouraged to conserve water resources across campus.

3.2 Sustainable Transportation

October 6 University will prioritize suppliers who demonstrate sustainable transportation practices, such as efficient logistics, use of eco-friendly vehicles, or support for carbon offset programs.

3.3 Biodiversity Conservation

The university will consider the impact of procurement decisions on biodiversity and natural habitats. Efforts will be made to source products that do not contribute to deforestation, illegal wildlife trade, or the depletion of endangered species.

4. Social Responsibility

4.1 Labor Practices

The university is committed to supporting fair labor practices within its supply chain. Suppliers will be evaluated based on their labor standards, working conditions, and compliance with relevant labor laws.

4.2 Human Rights and Diversity

October 6 University will work with suppliers who uphold fundamental human rights principles and promote diversity and inclusion within their organizations.

4.3 Local Community Support

In an effort to contribute to local economies, the university will give preference to suppliers from the local community and surrounding areas, where feasible and economically justifiable.

5. Continuous Improvement and Reporting

5.1 Performance Evaluation

To ensure the effectiveness of this Sustainable Procurement Policy, the university will regularly evaluate and measure its procurement practices against established sustainability criteria. Key performance indicators (KPIs) will be set to monitor progress.

5.2 Employee Education and Engagement

October 6 University will provide training and educational opportunities for employees involved in the procurement process. Staff will be encouraged to engage in sustainability initiatives and contribute to the continuous improvement of the policy.

5.3 Reporting and Transparency

The university will publish periodic reports on its sustainable procurement efforts, achievements, and progress towards sustainability goals.

Transparency in reporting will foster accountability and encourage stakeholders to participate in the university's sustainable initiatives.

5.4 Collaboration and Knowledge Sharing

October 6 University will collaborate with other educational institutions, organizations, and government agencies to share best practices, experiences, and knowledge related to sustainable procurement.

6. Conclusion

This Sustainable Procurement Policy reflects October 6 University's commitment to making responsible and sustainable purchasing decisions. By integrating environmental, social, and economic considerations into its procurement processes, the university aims to be a leading example of sustainability within the higher education sector. The policy will be regularly reviewed and updated to ensure its alignment with changing sustainability standards and the evolving needs of the institution and the wider community.